



Sydney Swans Licensed Venue & Event Specialist

WHY CHOOSE THE SWANS?

- A club with a legacy and real momentum (on field, off field, and in culture)
- High-Performance Environment – clear standards, real feedback and a team that finds the extra 1%
- Work that matters – you'll help shape how fans experience the Swans, every day
- Flexible, inclusive ways of working so you can do your best work
- Based at our [state-of-the-art facility](#)

Born from hard work, grit and a relentless drive to win, the Swans have 152 years behind us – and we're building what's next. We share the journey, celebrate the wins, and keep raising the bar as one of Australia's leading sporting clubs.

Choose a career with the Sydney Swans, to join a team that shows up in the big moments and supports each other every day. Guided by our values of Respect, Courage and Curiosity, you'll contribute to work that matters and be part of something bigger.

We are committed to a supportive, inclusive workplace where people feel connected to our club and to each other. We encourage applications from candidates of all backgrounds.

THE PERKS

- Wellbeing support to keep you at your best – including gym access
- Perks and discounts via our Corporate Partners
- Professional development support tailored to your development goals
- Club memberships to share match days with friends and family

THE OPPORTUNITY

We are seeking an experienced Licensed Venue & Events Specialist to oversee the operation of our licensed Club as a venue and event space at Sydney Swans HQ. This role is responsible for delivering exceptional experiences for members, corporate partners, guests, and venue hire clients, while ensuring compliance with liquor licensing, RSA requirements, and workplace safety standards.

Key responsibilities include:

- Maintain the Club's Licensed Manager / Approved Manager accreditation and ensure compliance with all liquor licensing requirements.
- Lead bar and hospitality operations across match days, member events, corporate functions, and venue hire activities.
- Manage event staffing, including rostering, supervision, and RSA compliance of bar and event personnel.
- Oversee beverage stock control, ordering, and cost management.
- Liaise with regulatory authorities and maintain licensing, training, and incident records.
- Ensure high standards of venue presentation, service delivery, and guest experience.
- Support the planning and delivery of Club events, sponsor functions, and commercial activations.
- Foster a positive, professional team culture and provide leadership during events.

SYDNEY SWANS LIMITED

ROYAL HALL OF INDUSTRIES, 1 DRIVER AVENUE, MOORE PARK, NSW 2021
T: 02 9157 5020 | SYDNEYSWANS.COM.AU



PRINCIPAL PARTNER



WHAT WE'RE LOOKING FOR

- Current NSW Licensed / Approved Manager accreditation, or the ability to obtain it immediately
- Demonstrated experience managing licensed venues, bars, or hospitality and entertainment settings
- Strong understanding of NSW liquor licensing laws, RSA obligations, and venue compliance requirements
- Excellent communication, problem-solving, and conflict-resolution skills
- A calm, decisive approach under pressure
- Availability to work weekends, evenings, and late nights in line with the Club's event calendar
- Current RSA certification is mandatory; First Aid certification is highly regarded

TO APPLY

To be considered for this role please submit a one-page cover letter that addresses:

- Why you are the ideal person for the role
- Why you want to join our team

Send the cover letter along with a copy of your CV to - hr@sydneyswans.com.au

Applications should be collated into one document, a maximum of four pages, and less than 5MB in size.

Applications close Sunday, 2 August 2026

As we expect a high level of interest in the role, only those applicants short listed will be contacted.

Sydney Swans is an equal opportunity employer and child safe organisation committed to ensuring the safety, wellbeing and inclusion of all children and young people. All staff are required to hold a Working with Children Check.

Aboriginal and Torres Strait Islander candidates are encouraged to apply.

Applicants must be legally entitled to work in Australia. We do not accept applications from recruitment agencies.